

**BELMONT REDWOOD SHORES SCHOOL DISTRICT
(SCHOOL-FORCE)
STOCK DONATION LETTER OF INSTRUCTION
(To be faxed to your institution)**

To: _____ (Brokerage firm)
_____ (Donor's Name)
_____ (Donor's Account number)
_____ (Date of Request)

To Whom This May Concern:

**Please transfer the following shares to The Belmont Redwood Shores School District/
School-Force Account at Wells Fargo Advisors.**

(Name of Stock) _____ (Quantity) _____

The Shares should be transferred to

**Wells Fargo Advisors
DTC Number 0141
FBO: Belmont-Redwood Shores Public School DBA/School-Force
Account Number: 7837-0479.**

Thank you for your prompt attention.

Donor's Signature

Donor's Signature

Please email Dina Artzt at dina.artzt@wellsfargoadvisors.com or Joyce Chan at Joyce.chan@wellsfargoadvisors.com to notify us that the stock is being donated to School-Force. If you have any questions, please call Joyce Chan at 650-330-3802.

**Thank you for donating to School-Force.
If your employer matches educational gifts, please consider matching your gift.**