

**BELMONT REDWOOD SHORES SCHOOL DISTRICT  
(SCHOOL-FORCE)  
STOCK DONATION LETTER OF INSTRUCTION  
(TO be faxed to your institution)**

To: \_\_\_\_\_ (Brokerage Firm)  
\_\_\_\_\_ (Donor's Name)  
\_\_\_\_\_ (Donor's Account number)  
\_\_\_\_\_ (Date of Request)

To Whom this May Concern:

Please transfer the following shares to The Belmont Redwood Shores School District/ School-Force Account at Wells Fargo Advisors.

(Name of Stock) \_\_\_\_\_ (Quantity) \_\_\_\_\_

The Shares should be transferred to:

Wells Fargo Advisors  
DTC Number 0141  
FBO: Belmont-Redwood Shores Public School DBA/School-Force  
Account Number: 7837-0479

Thank you for your prompt attention.

\_\_\_\_\_  
Donor's Signature

\_\_\_\_\_  
Donor's Signature

Please email Dina Artzt at [dina.artzt@wellsfargoadvisors.com](mailto:dina.artzt@wellsfargoadvisors.com) or Ronny Espinoza at [ronny.espinoza@wellsfargoadvisors.com](mailto:ronny.espinoza@wellsfargoadvisors.com) to notify us that the stock is being donated to School-Force. If you have any questions, please call Ronny Espinoza at 650-330-3816.

Thank you for donating to School-Force  
If your employer matches educational gifts, please consider matching your gift.